**Animal Technician Standard Job Description**

**Classification Title:** Animal Technician

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 6

**Job Description Summary:**

The Animal Technician, under general supervision, observes animal conditions and behavior. Performs animal husbandry, routine care, and maintenance.

**Essential Duties and Tasks:**

**35% Animal Husbandry and Routine Care**

* Performs various aspects of animal husbandry and routine care and maintenance of animals.
* Maintains sanitary conditions for animals, including cleaning, sweeping, mopping, and disinfecting.
* Observes animal conditions and behavior to ensure health and well-being.
* Feeds animals and provides environmental enrichment as needed.

**25% Data Management and Record Keeping**

* Creates and maintains animal records, including scanning and updating necessary forms and SOPs.
* Enters data into databases and computes monthly charges for drugs, food, and supplies.
* Tracks ordering of drugs, food, chemicals, and supplies for the facility.

**10% Assistance in Procedures and Training**

* Assists in the venom extraction process and collection of specimens for research purposes.
* Conducts and assists in training of investigators and students in animal care courses.
* Administers and monitors anesthesia during surgical procedures and provides post-surgical monitoring of animals.

**10% Equipment Maintenance and Sanitation**

* Cleans and sanitizes equipment used in animal care and maintenance.
* Checks timers and lights to ensure proper functioning of animal environments.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* High School Diploma or equivalent combination of education and experience.
* Two years of related experience in animal husbandry.

**Required Licenses and Certifications:**

* None.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.
* Knowledge of animal handling techniques.

**Machines and Equipment:**

* Centrifuge
* Laboratory Equipment

**Physical Requirements:**

* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**